

PRIVACY POLICY

Bompas & Parr is committed to ensuring that your privacy is protected and respected. Your privacy is important to us. This online privacy policy sets out how we use and protect any personal information provided to Bompas & Parr Studio Ltd when you use our website.

Who are we?

Bompas & Parr Studio Ltd is a company registered in England.
Registration number: 9649691
Registered address: 3 Grange Yard, London, SE1 3AE

What information do we collect from you?

- We do not collect information from our users, unless that information is necessary to fulfil a service we offer
- When purchasing or registering on our site, we collect the following information:
 - Information submitted in forms i.e. email address, first name, surname, PayPal username and delivery address
 - First name, surname and email address for our newsletter database
- If you contact us, we may keep a record of correspondence
- Details of the transactions through our site and of the fulfilment of your orders
- We want to make sure that your personal information is accurate and up-to-date. Please email us to update your information

Why do we collect this information?

- We collect information about you to enable us to provide our services, process transactions and deliver goods
- To contact you periodically to inform you of interesting information using marketing communication

Who might we share your information with?

- We do not sell or otherwise transfer to outside parties your personally identifiable information, unless we have your consent or are required to do so by law
- This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential
- We share your information with affiliated companies under the same ownership

What do we do with your information?

- Your personal information is stored and processed on our internal systems to allow us to provide our services to you
- We keep a record of your purchase history for internal record keeping purposes
- We send periodic marketing communication about new products, projects, events and other information which we think you may find interesting using the email address which you have provided
- You are free to opt-out of hearing from us by following the unsubscribing instructions included in all our marketing communications

How long do we retain your information?

- We store your purchase information for up to 6 years after a purchase is made
- We may store some information about you for a longer period due to external regulations and legal obligations imposed on use as a business. For example, HMRC tax purposes, legal reporting and auditing obligations
- We will retain your personal information for as long as you choose to remain on our database

How do we protect your information?

- We are committed to ensuring that your information is secure and kept private. In order to prevent unauthorised access or disclosure, we have put in place suitable electronic, physical and managerial procedures and policies to safeguard the information we collect online
- One of our server backup systems is hosted on an offsite third-party server
- All our server backups are encrypted to protect data from illicit access
- We do not use cookies

Consent

By using our site, you consent to our privacy policy.

Bompas & Parr may change this policy from time-to-time by updating this page.

Contacting Us

We are not required to have a data protection officer. Any enquiries about our use of your personal data should be emailed to info@bompasandparr.com